ICT Project Nomination Form 2011

The teams choose projects based on this short description. There is no guarantee that your project will be taken, make it sound as interesting and as educational as possible.

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**Project Title:**
Marine Community Network Tool

**Client retains Intellectual Property:** No – but would like to licence under Creative Commons BY

**Confidentiality Agreement required:** No

**Project Description:**
Keeping track of the comings and goings of a community is a difficult business. The Australian Ocean Data Network (AODN) works with the Integrated Marine Observing System (IMOS) to provide a mechanism for data sharing and community interaction across the broad marine and climate science community.

**This project** is to develop a contact / client relationship tool that could be deployed in the AODN and IMOS offices in UTAS (Hobart). It could be web-based as long as it was secure. Interaction with MS Outlook would be nice but not a fundamental element.

The following is a list of the project requirements:

- Keep a list of contacts and details:
  - Email, phone, address, role, home institution, email, physical address, government/non-government
  - Basic information could be exported to the MEST
- Keep track of communications
  - Notes on emails/phone conversations
- Group by institutions
  - E.g. Board members, Steering Committees, etc
- Link contacts to data they have or will provide
- Visible and editable by AODN and some IMOS staff
- List upcoming meetings and who is attending what
- Send out emails from this application to notify contacts of roadshows and other group-based communication.
- Track incoming communication, such as emails regarding portal. This should be linked to helpdesk
- Integrated with AODN Intranet
- Be able to import contacts from the IMOS contacts database
- Create a stage management approach for contact
  - Contact, purpose, follow up (flagging)
  - Leads and priorities
  - Feedback system
**Project Technical Information:**
No preference, open source would be nice

**Contact Information:**
Client Name (person who will be student contact): Alicja Mosbauer
Phone Number (business hours): 03 6226 8565
Mobile Number (if have one):
Email Address: alijca.mosbauer@ands.org.au
Website (if have one): www.aodn.org.au
Address (where students will visit, not PO Box): Mathematics Building, Room 355, UTAS, Sandy Bay Campus.